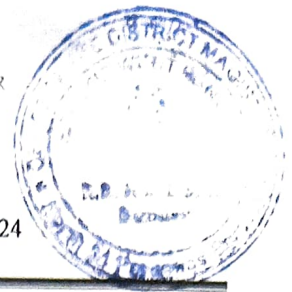




OFFICE OF THE DISTRICT MAGISTRATE & COLLECTOR
NORTH 24-PARGANAS
L & LR and RR & R DEPARTMENT
RR & R SECTION
Administrative Building, 3rd Floor, Barasat, Kolkata-700124
rrnorth24parganas@gmail.com



Memo No. _____ /RR/BST

Dated _____ / _____ /2024

NOTICE INVITING QUOTATION NO.- 01/RR of 2024-2025.

Sealed quotations are invited from reliable resourceful and bonafied suppliers for supply of 01 (One) **Desk Top Computer, Printer cum Scanner, UPS**, as per proforma in the chamber of D.R.O. Barasat, North 24 Parganas on behalf of the Government of West Bengal, the Tender Box kept in the R.R Section, office of the District Magistrate & Collector, North 24 Parganas, within 07 (Seven) days after publication of this notice and will be opened after half an hour on same day in presence of quotationers or their accredited representatives.

General information's :-

- A. Name of the Work : Supply and installation of 01 no **Desk Top Computer, Printer cum Scanner, UPS**, Switch Board, Wiring etc including all Taxes in the Chamber of D.R.O, R.R Section, Barasat, North 24 Parganas.
- B. Time allotted for completion of Work : 10 (Ten) days from date of issue of work order.
- C. Last date & time for receipt of sealed quotations : 04/07/2024, upto-2.00 pm.
- D. Date of opening of quotation : After half an hour on the date of closing submission of quotations.
- E. Validity of offer : 60 (Sixty) days from the date of receiving quotations.
- F. Quotation Notice No. and Name of Work have to be written on the body of the sealed cover.
- G. All rates quoted have to be written clearly in figure and word against each item in order as shown in Proforma.
- H. The quotation accepting authority shall have sole discretion to decide eligibility of quotationers on basis of this submission and reserves the right to accept for reject any offer, if found ineligible after scrutiny.
- I. Xerox copy of Trade license, GST registration No. and PAN No. Phone No, Mail ID, and Original to be shown at the time of receipt of proforma.
- J. Earnest money @2% of Total quoted amount shall have to be deposited in from of Bank Draft / Pay order in favour of The **Special Land Acquisition Officer, Barasat, North 24 Parganas**, Payable at Kolkata and shall be refunded after acceptance of quotation and execution the installation and successful operation.
- K. Period of warranty shall be minimum of 01 (one) year or manufacturer specification.

Additional District Magistrate(LR&RR)
North 24 Parganas, Barasat

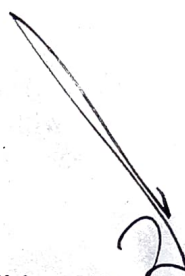
Cont Page.
Addl. District Magistrate (R)
North 24 Parganas, Barasat

Memo No. 188/RR/BST

Dated 28/06 /2024

Copy forwarded for information & Wide Circulation to :-

1. The Joint Secretary to the Govt. of West Bengal, L & LR and RR & R Department, Nabanna, 6th Floor, 325, Sarat Chatterjee Street, Howrah-711102.
2. The Nazareth Dy. Collector, North 24 Parganas Collectorate, Barasat.
3. The Special L.A.O and OC(R.R), North 24 Parganas, Barasat
4. The C.A. to the District Magistrate & Collector, North 24 Parganas for kind appraisal to the D.M.
5. The D.I.C, NIC for upload in District Website Barasat
6. Notice Board.
7. Spare Copy.
8. Office Copy.


Additional District Magistrate(LR&RR)
North 24 Parganas, Barasat
Addl. District Magistrate (R)
North 24 Parganas, Barasat

PROFORMA

NOTICE INVITING QUOTATION NO.- 01/RR of 2024-2025.

Sl No	Description of Items	Quantity	Rate/unit	Amount (Rs)
01.	Supply and installation of 01(One) No. Desk Top Computer,Printer cum Scanner, UPS, Switch Board, Wiring etc including all Taxes in the Chamber of D.R.O. Barasat, North 24 Parganas. (Brand -HP/Dell) (Configuration- i5 12 th Gen, 8GB RAM,512SSD, Windows 11, 22'' LED Monitor, UPS- 600VA, Priter- HP 126a)	1(One)		

Rupees (inwards)

.....
(Including all Taxes)

Signature of Quotationer.

Seal.